

BIOSTATS 540 – Introductory Biostatistics Fall 2022

How to Submit Homework to Blackboard Learn

I. Introduction

DO's: Please submit your homework assignment as a SINGLE pdf file.

DO NOT's: 1) Please do NO submit a Word document; and 2) please do NOT submit a collection of screen captures from your phone

II. Prepare Your Submission

Do your work in WORD, then save to PDF

If you can, please do your work in a MS Word document and then save it to a PDF for submission to Blackboard.

It is okay to do your work by hand, but then “screen capture” and paste into WORD

If you want to do your work by hand and take pictures of it, that is fine.

To do this, take your pictures and have them ready: e.g., pic01, pic02, pic03 etc

Open an MS Word document.

Create a series of tables that are each 1 row and 1 column.

For each picture: 1) Place your cursor inside the table and 2) At top, INSERT > PICTURES > PICTURE FROM FILE

You do NOT need to typeset summation notation.

You can instead write, simply summation(stuff)

III. How to Submit Homework to Blackboard Learn

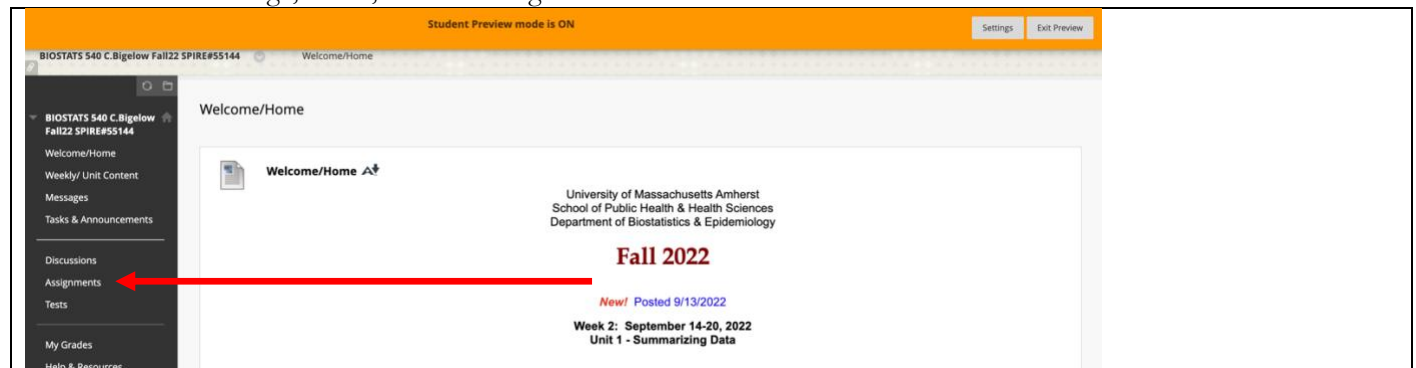
Step 1:

Launch Blackboard Learn and log in with your NetID

<https://umol-amherst.blackboard.com/>

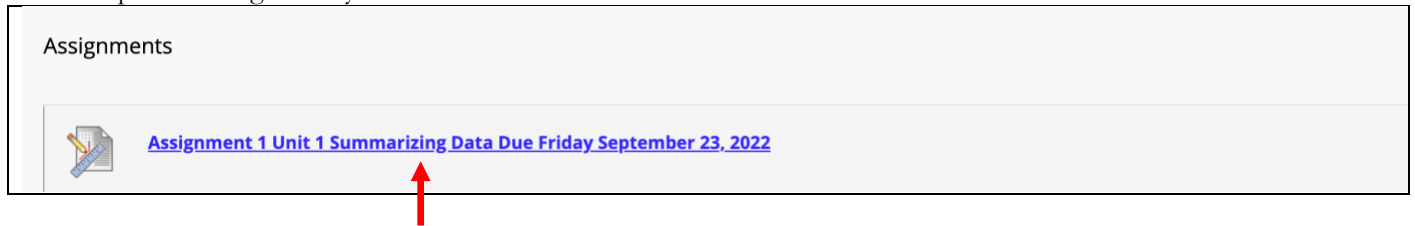
Step 2:

From the Welcome Page, at left, click on Assignments



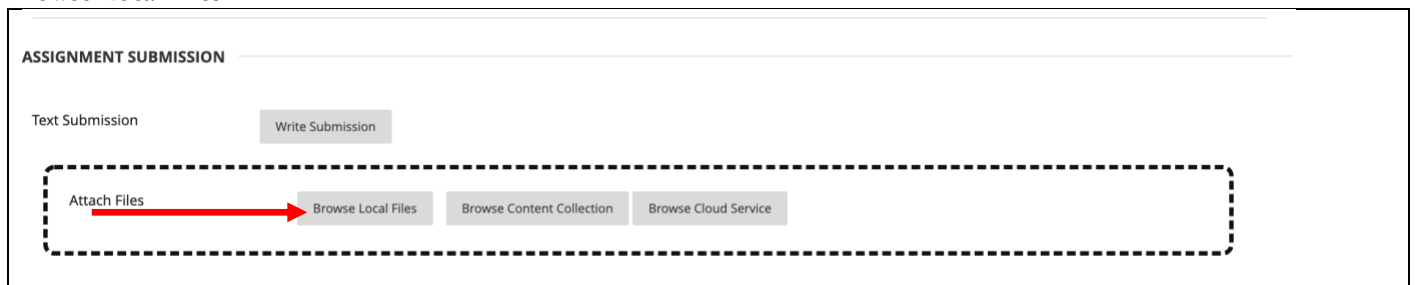
Step 3:

Click to open the assignment you want to submit



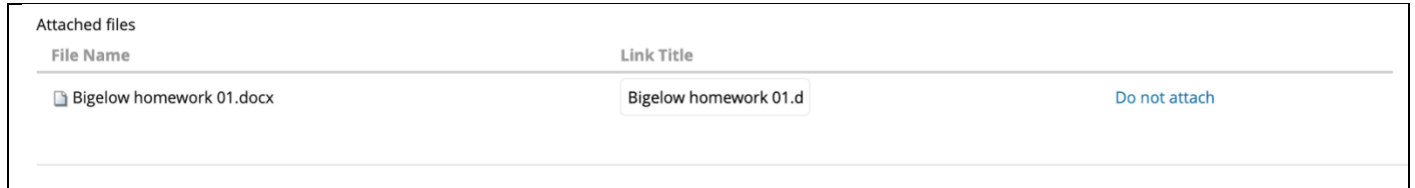
Step 4:

Scroll down to section titled, ASSIGNMENT SUBMISSION. In the dashed block, click on the gray shaded box, labelled Browse Local Files



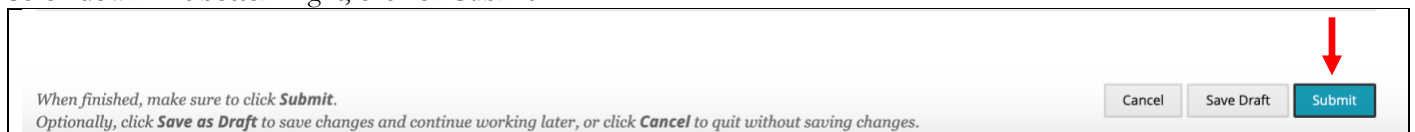
Step 5:

Browse your computer to find your homework work. DOUBLE click to attach. You should then see that your file is there



Step 6:

Scroll down. At bottom right, click on Submit



You are now all set!