CALL FOR PROPOSALS: SYMPOSIA, WORKSHOPS, OR PANEL DISCUSSIONS

Deadline: February 17, 2009 (extended deadline!)

Submit proposals to: seth_riley@nps.gov

Proposals should include the following as a WORD attachment in an email sent to Dr. Seth Riley:

(1) Identify the proposal type:

(a) **Symposia** are comprised of a series of presentations that address aspects of a single topic. Symposia usually are a half day (eight 20-minute talks); however, requests for a full day may be considered depending upon available space (sixteen 20-minute talks). Speakers can be scheduled for 20- or 40-minute time slots, and organizers may include one 20-minute discussion period in the agenda. Symposia are scheduled to run concurrently with other conference sessions. A symposium with less than 8 talks could potentially also include a panel discussion for one or more time segments.

(b) **Workshops** provide training on a specific skill, technique, or process and may involve one or more instructors. Workshops are intended to emphasize learning through participation, discussion, and "hands-on" activities. For this reason, workshop organizers must specify upper and lower limits on attendance. Attendance at workshops is by advance registration only. Workshops may be a half or full day in length, are scheduled the day before the other sessions begin, and will involve an additional fee.

(c) **Panel discussions** are a forum for interactive discussion of a topic among a panel of experts and an interested audience. Typically, a panel of four to eight speakers makes introductory remarks. The audience is then invited to make comments and question the panel of speakers. Panel discussions are a quarter day in length (100 or 120 minutes, depending upon whether they fall after or before the break) and are scheduled to run concurrently with other conference sessions. Panel discussions could also be incorporated into the last portion of a half-day or full-day symposium (see (a) above).

(2) Short description (1-2 paragraphs, no more than 1 page) of the idea and goals for the symposium, workshop, or panel discussion.

(3) List of proposed talks, including titles, authors, and author affiliations.

Please note that the organizer or co-organizers are responsible for identifying and verifying authors/speakers for their proposed session. All speakers will be required to submit an abstract by **February 17, 2009** (see the "Abstract Submission" tab elsewhere on this website).