

“Netiquette” Reminders

- + Be clear*
- + Use appropriate language*
- + Be brief*
- + Make a good impression*
- + Be selective about the information you put out [and take in] {Brackets mine}*
- + Forward e-mails only with permission of sender*
- + Remember, you are not anonymous*
- + Consider others*
- + Obey copyright laws*
- + Cite others’ work you use*
- + Use distribution list appropriately*
- + Do not send SPAM (electronic junk mail)*
- + Don’t forward chain letters*
- + Don’t respond to “flames” or personal attacks*