



*NCTM Process Standards*

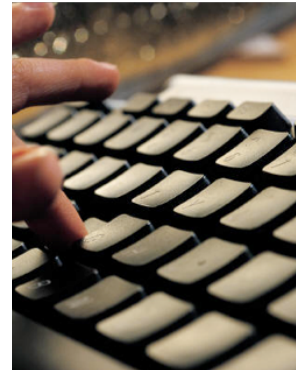
*Problem Solving*

*Connections*

*Communication*

*Representations*

*Reasoning and Proof*



**E. Course/University Policies**

**GRADING POLICY**

This course is offered on a graded basis with an option for pass/fail grading. Students must declare this option on or before the last day of DROP/ADD at the University for this semester. If students elect to take this course for a grade, the following grades may be given: **Undergraduate** -- A, A-, B+, B, B-, C+, C, C-, D+, D, F. **Graduate** -- A, A-, B+, B, B-, C+, C, F, SAT. Graduate students enrolled in undergraduate courses may also receive C- and D, but these may not be applied toward a graduate degree.

**SCORING RANGES AND GRADES:**

95% – 100% = A	70% – 74 % = C+
90% – 94 % = A-	65% – 69 % = C
85% – 89 % = B+	60% – 64 % = C-
80% – 84 % = B	55% – 59 % = D+
75% – 79 % = B-	50% – 54 % = D
	LOWER = F



**ATTENDANCE POLICY**

**ATTENDANCE IS MANDATORY!** (Note: Attendance will be taken in each class. Unexcused absences will impact grades adversely. (Non-attendance = Non-participation = Point Deductions). NOTE: Two (2) points will be deducted for each scheduled class missed. Five (5) points will be deducted for missed Formative Assessments. Five (5) points will be deducted for classes missed on “Family Backpack Presentations” days.

**ACCOMMODATION POLICY**

The University of Massachusetts Amherst is committed to providing an equal educational opportunity for all students. If you have a documented physical, psychological, or learning disability on file with Disability Services (DS), Learning Disabilities Support Services (LDSS), or Psychological Disabilities Services (PDS), you may be eligible for reasonable academic accommodations to help you succeed in this course. If you have a documented disability that requires an accommodation, please notify me within the first two weeks of the semester so that we may make appropriate arrangements.



## ACADEMIC HONESTY POLICY

Since the integrity of the academic enterprise of any institution of higher education requires honesty in scholarship and research, academic honesty is required of all students at the University of Massachusetts Amherst.

Academic dishonesty is prohibited in all programs of the University. Academic dishonesty includes but is not limited to: cheating, fabrication, plagiarism, and facilitating dishonesty . . . Appropriate sanctions may be imposed on any student who has committed an act of academic dishonesty . . . Any person who has reason to believe that a student has committed academic dishonesty should bring such information to the attention of the appropriate course instructor as soon as possible . . .

Since students are expected to be familiar with this policy and the commonly accepted standards of academic integrity, ignorance of such standards is not normally sufficient evidence of lack of intent. (Sen. Doc. No. 07-040 A)

**NOTE: In this course, failure to properly cite the sources for materials used is considered a breach of academic honesty.**

## ASSIGNMENT POLICY

- a. All written assignments must be **word processed**. The exceptions to this policy are (a) papers generated in class, (b) assignments with an inordinate number of mathematical symbols, and (c) assignments for which the professor has given you prior approval to generate by hand.
- b. All assignments must be **proofread and edited** for spelling and grammar. (See *Common Grammatical Errors To Avoid* matrix at the end of this syllabus for help with proofreading and editing your work.)
- c. All assignments must included **proper citations** for cited works.



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